



Personalized Artwork Design Request

Thank you for your request for us to design you a Personalised Product Range of amenities for your establishment. We are confident we will design you something that will **'WOW'** your guests and do your branding proud!

In order to do so, we first require some information from you and as we would like to ensure that you're clean on how the process works, so you know what to expect.

Firstly, please be aware that by completing, signing and submitting this form you are undertaking and agreeing to pay the initial artwork fee of R655.10 (incl. Vat) – whether-or-not you ultimately decide to order the range(s) from us. This fee is **per range** and **not per product**.

Secondly, the term **'personalised'** means that **we'll apply a label to the front of your bottle, tube, etc.**

Here are our basic terms, conditions and process for personalisation...

1. Once we receive this completed form from you, our design team will take 7 working days to revert with a couple of design concepts for you to choose from.
2. If you absolutely love one of them, we'll move on to the next step. Alternatively, we'll take your suggestions, changes and minor edits into account and prepare a second (and final) version for your approval.
3. The final designs will then be put into a 'Sign Off Sheet' and sent to you to check carefully, sign and return.
4. Then we'll start printing and applying your labels to your first orders. This takes up to 5 working days, not only for your initial order, but for all subsequent personalised orders too.
5. The minimum order for personalised ranges is 100 units per item, and 12 units per pump pot.
6. Logo's are required in a high-resolution pdf, eps, illustrator or jpg format. Any low resolution will require to be redrawn at an additional cost of R317.75 incl. Vat.
7. If you cannot supply a Pantone reference, we will colour-match by sight, so products may differ from other branding within your establishment. If you do have a Pantone reference, please be aware that we use a CMYK ink-vinyl printing process (not litho) and will colour-match by sight to the closest equivalent.

Company name:

Contact name:

Position:

Tel No:

Email:

Address:

I agree to the above terms and conditions:

.....
Name

.....
Signature

.....
Date

Now that we have the 'paperwork' out of the way, let's get you started with our own range.

What bottle/tube have you chosen? (please see bottle option page)

Fragrance: (please see bottle option page)

Which product are you ordering? (tick your choices)

Small Amenities

Quantity (min 100 units)

- Body Lotion
- Body Wash/Shower Gel
- C/Shampoo / Shampoo / Conditioner
- Head to Toe / All in One
- Insect Repellent
- Foam Bath

Large Pumps Bottles

Quantity (min 12 bottles)

- Body Lotion
- Body Wash
- C/Shampoo / Shampoo / Conditioner / Head to Toe

- 25g Pleat Soaps (min 144 units)
- Room & Linen Spray – 80ml (min 24 units)
- Bath Crystals 50g sachets (min 100)

Generic Boxed Accessories – available in White / Grey / Stone

- Boxed Shower caps
- Boxed Vanity Kits
- Boxed Shoe Mit
- Boxed Sewing Kit
- Boxed Sanitary Bag

Minimum order 100 units per box

Please let us know any the information you would like on your label, e.g :

Logo / Website Address / Telephone numbers, etc (the back of the label will include the ingredients list, TBAC web address and any other information require by consumer legislation.

Logo: (if yes, please mail the logo to info@marulaberryec.co.za when sending the completed forms.

Web address:

Telephone/Contact number: